



Head Electrician

Job Description:

The Head Electrician (HE) position is an exempt position, which reports to and works in tandem with the Production Manager (PM).

The HE will manage, operate, and maintain all aspects of lighting for all productions, performances, events, and meetings.

Essential Duties & Responsibilities:

- Collaborate with guest lighting designers and internal team to plan and execute all technical aspects of lighting designs
- Manage staffing needs, including hiring and scheduling staff for focus and any other approved labor needs relating to lighting
- Program the console during technical rehearsals
- Operate the light board during performances
- Maintain, troubleshoot and repair lighting equipment
- Manage parts and supplies inventory
- Maintain clean and safe work areas
- Determine and implement necessary upgrades of lighting fixtures, equipment, software and infrastructure
- Maintain and update administrative and technical records, including the light plot and Lightwright
- Inform the annual budget planning process and manage related ongoing expenditures
- Review production calendar and rehearsal/show reports on a daily basis and follow-up on applicable details/notes; facilitate communication with supervisors and staff as appropriate/necessary
- Attend staff and production meetings
- Assist other departments as needed and/or directed by the production manager



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Qualifications & Requirements:

- Bachelor's Degree in Technical Theater or related occupational field; Masters degree is preferred.
- Minimum 3 years' experience as an electrician at a professional producing theater or arts facility is preferred, but early career individuals with graduate degrees will be considered
- Comfortable working with heights including catwalks, ladders, genies, and scaffolds
- Experience programming and operating ETC EOS Family consoles
- Experience programming moving lights
- Experience with dimmer doubling
- Experience with ETC Sensor3 dimming systems
- Strong troubleshooting skills
- Ability to read and execute lighting plots
- Ability to multitask, prioritize, and meet deadlines in a fast-paced environment
- Exceptional organizational and time management skills
- Ability to engage in positive, productive, and collaborative communications with team members, executive staff, patrons, vendors, and other stakeholders
- Embracing of mentorship opportunities
- Flexible schedule for evening and weekend work calls, special events, rehearsals, etc.
- Reliable transportation and a valid driver's license
- Ability to lift up to 50 pounds
- Three references that have directly supervised or partnered with you as an electrician

Salary:

Starting at \$42,000; negotiable based on qualifications and experience

To apply, please e-mail a cover letter and resume to our Production Manager, Roger Arnold at rarnold@palmbeachdramaworks.org. No phone calls please.